



VECTOR TECHNICAL

YOUR STAFFING PARTNER

EMPLOYMENT AGREEMENT

EMPLOYEE'S NAME: _____ PHONE: _____

MAILING ADDRESS: _____

ATTENDANCE AND PUNCTUALITY: Attendance and punctuality are important factors for our business relationship with our clients. Therefore, more than three (3) missed or tardy occurrences will result in defiance of your agreement with Vector Technical and subsequently be an automatic termination of your assignment. If you are going to be late or absent from work, you must notify your supervisor *and* Vector Technical before you start your workday. If you are absent and do not call Vector Technical or your supervisor, we will assume that you voluntarily abandoned your position and you will immediately be removed from the payroll.

HOLIDAYS: Six holidays totaling forty-eight (48) hours (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day) will be paid to all full time employees after thirty (30) days continuous service with the company previous to the holidays. To be eligible for these paid holidays, employee must work the scheduled work week and first full working day before and after the holiday and a minimum of thirty (30) hours per week. Should the company you are assigned to be closed two (2) days in a row for the holiday, and it is only possible to work 24 hours that week, an exception will be made. A full working day is defined as an eight (8) hour shift. An exception to the employee's eligibility will be made only if the client's company is closed the day before or after one of the six holidays noted above. Holiday pay will only be paid at straight time.

OVERTIME: Overtime will be paid at a time and one-half basis after forty (40) hours of work in one week. If the employee begins a new assignment during the week, or is contracted to a customer's facility allowing overtime after eight (8) hours and overtime for Saturdays, he/she shall receive payment at a time and one-half basis.

VACATION: VECTOR TECHNICAL INC. will pay forty (40) hours of vacation pay after one (1) full year of continuous service to all full time employees. Vacation time is calculated from your work anniversary date, **NOT** January 1st. The employee may take this vacation or choose to work and receive payment at the end of his/her work year. All vacations should be scheduled to coincide with VECTOR TECHNICAL and the client's vacation schedule. Vacation pay will be based on average rate paid during the year.

EMPLOYEE SIGNATURE: _____ DATE: _____

VECTOR TECHNICAL
WITNESS: _____ DATE: _____